

Policies

Absence & Injury Policy
Punctuality Statement
Lateness Policy
Acceptable Behaviour Policy
Hygiene Policy
Uniform List

The School Principal/Deputy Principal reserves the right to schedule and call last minute rehearsals. On a termly basis best efforts will be made to provide a schedule with dates and times in advance. EFBS Schedule runs from Monday-Sunday, Saturday being a day off. Sunday can be a day of rest. On rare occasions students may be asked to finish or complete missed or failed Assessments during weekends, including bank holidays. This includes 3rd year Peter Schaufuss Diploma Course Exam and rehearsals, tours, performances with Edinburgh Festival Ballet/Peter Schaufuss Ballet.

Absence & Injury Policy

Please notify the Principal/Deputy Principal and/or the teacher as appropriate regarding any absence of the Student. A record of attendance will be held by the EFBS Staff. If absence during a term exceeds 25%, a written note must be provided by the EFBS Health Consultant or a GP. Failure to comply with the “**Absence & Injury Policy**” will constitute a material breach of the [EFBS Terms & Conditions](#) and may result in the Student being excluded from classes on a temporary or permanent basis. For the avoidance of doubt Students will be marked as attended in instances where the Student watches a class rather than actively participates. EFBS is committed to ensuring that no student is academically falling behind.

Upon entry to the Premises the students must sign in.

The Student understands and agrees that EFBS is responsible for selecting the classes and course content available for the Student to undertake and such classes are compulsory. The student is expected to commit to the EFBS Course in its entirety. The Student cannot tailor or select which classes or lessons to be undertaken, unless formally agreed with the School Principal/ Deputy Principal.

The School Principal/ Deputy Principal reserves the right to dismiss pupils should the occasion arise.

No refunds will be provided if the student is unable to attend due to illness and/or injury.

Should any Full Time Student sustain an injury which requires 2 or more weeks absence from attending any classes on the EFBS Course, The Student or their guardian (when under 18 years of age) must submit a written/mailed report to Margaret Papoutsis and EFB Principal/ Deputy Principal before returning to classes.

Punctuality Statement

The student must be ready inside the studio at the time stated on the schedule. Students could be dismissed if they fail to comply with punctuality.

Toilet visits must be finished, hair should be up in a tight bun, appropriate footwear should worn.

Policies

Reoccurring lateness can jeopardise the learning for all students involved and must be taken seriously to ensure students are at the premises and in studio ready on time. Each Year has a School Uniform for their dance classes. The Students are expected to wear the required Uniform in all dance classes. No baggy pants or shirts are to be worn during the class unless formally agreed with the Teacher.

Lateness Policy

We understand there may be certain circumstances beyond the Student's control that could result in a late arrival. If the student is aware that they will be delayed, they must inform the teacher or the School Principal/Deputy Principal.

A Student entering the studio up to 10 mins late may be able to join in the class at the teacher's discretion, although in some cases could be told not to.

Acceptable Behaviour Policy

The goal of this policy is to provide staff and students with a framework to create a safer, open and inclusive environment built upon mutual respect with the aim to nurture the growth of our Students.

It's intended to serve as a guideline.

To get the most out of our EFBS Course, Students are encouraged to be mindful, and embrace their individual responsibility for their improvement, as well as their contribution to the group / class / year.

EFBS Staff will make every effort for each Student to be seen and heard. Both EFBS Staff & Students are encouraged to listen to one another.

Communication

We recognize that two-way communication is a vital component for our students' professional and personal growth. At EFBS we have an open door policy for both staff and our students, we encourage all of EFBS Staff & Students to communicate openly with each other. Students should feel welcome to come talk to staff at any time, and staff members will be mindful to always listen.

If the need occurs students can speak confidentially with any EFBS Staff.

In the instance of a dispute, we suggest the individual(s) in the first instance try to solve it amicably between one-another, if this is not possible, please contact The School Principal/Deputy Principal.

Bullying

At EFBS we have a zero tolerance for bullying of any kind. We will not accept any bullying towards students, Staff or occupants of our Premises, this includes but is not limited to cyberbullying. If you witness anyone bullying you should report it to School Principal/ Deputy Principal as soon as possible.

Severe and / or recurring offenses may result in the Student being excluded from classes on a temporary or permanent basis, at the sole discretion of the School Principal/ Deputy Principal.

Policies

Hygiene Policy

Strong body odour (and scents) can be disruptive, and could inhibit effective learning. Students are asked to maintain good personal hygiene at all times at the Premises; in class, and during performances especially. To make use of antiperspirant or deodorant, handwashing, and sanitise before and after class. Some students or teachers may be sensitive to scents; therefore we kindly encourage no or limited use of strong fragrance.

EFBS Uniform List

Correct uniform and dance shoes must be worn in all classes on the EFBS Course. Ladies with long hair should have it neatly tied back for all classes and groomed in a classical ballet bun, unless otherwise advised. Body or hair oil should not be worn as it makes the floor slippery and dangerous. No jewellery to be worn by Students in class except for stud earrings. For other dance classes/lectures hair must be away from the face and tidy. Please ensure ALL uniform items are labelled with the name of the Student.

Full Time:

1st year: Ladies Nejour Camisole Leotard
L5607 Colour: (White)

Mens/Boys Full Length Dance Tights
MP002 Colour **Black**

2nd year: Ladies Nejour Camisole Leotard
L5607 Colour: **Black**

Mens/Boys Full Length Dance Tights
MP002 Colour (White)

3rd year: Ladies Nejour Camisole Leotard
L5607 Colour: Grey
3rd year Ladies Practice Tutu - (TBA)

Mens/Boys Full Length Dance Tights
MP002 Colour Gun Metal

[Ladies Nejour Camisole Leotard, Black | BLOCH UK \(blochworld.com\)](https://www.blochworld.com)
[Mens/Boys Full Length Dance Tights, Black | BLOCH UK \(blochworld.com\)](https://www.blochworld.com)

Ladies Bloch Contour Soft Convertible (or similar brand) Pink Ballet Tights
[Ladies Convertible Tights, Pink | BLOCH UK \(blochworld.com\)](https://www.blochworld.com)

Ladies Colour Pink Ballet Shoes.
Men 1st year Black Ballet Shoes, Men 2nd & 3rd year White Ballet Shoes.

Updated: 16/11/2022